



**BROOKS BROTHERS  
INSTALLATIONS INC**

1550 Bayly Street, Unit #42 Pickering, ON L1W 3W1

**"The Sign Installers"**

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**Sign Service Request Form**

Today's Date and Time:

Agent:

Office:

**INSTALLTION**

Height Extention

**REMOVAL**

Sign is AT PROPERTY

EXCL

Office Sign

Name Rider

Repair

Personal Sign

Add Sold

Metal Frame

For Lease

For Sale Rider

LEAVE Sign / Sold

**Property Address:**

Number / Unit / or **Lot #**

Street

Street Type (Ave/Rd/St/Cres)

City:

Main Intersection:

**Special Instructions:**

NEW AGENT

or MOVED?

Sign Specs.

Contact Name and Phone Number (if there is a problem)

**E-mail address:** \_\_\_\_\_

\*WE REQUIRE NOTIFICATION AND MARKER AT THE PROPERTY IF THERE IS A SPRINKLER SYSTEM. AS WE CAN NOT BE HELD RESPONSIBLE FOR ANY DAMAGES. **\*\*OUTSIDE OF GTA / SPECIAL INSTALLS MAY REQUIRE EXTRA TIME.**

\*PLEASE NOTE, SOME POSTS ARE REPAINTED ON SITE, PLEASE WARN YOUR VENDOR OF POSSIBLE WET PAINT.

**\*Please complete all fields to ensure prompt accurate service**

***Thank you! Steve***